



FORWARD PLAN

September 2003 Edition

Commencement Date: 04 September 2003

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the Public Enquiry Counter, Room 139, First Floor, Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk).

The Plan will be published on the following dates during the Council year 2003/04:

Edition	Publication date
September edition	12 August 2003
October edition	16 September 2003
November edition	14 October 2003
December edition	18 November 2003
January edition	9 December 2003
February edition	6 January 2004
March edition	10 February 2004
April edition	16 March 2004

Contents of the Plan

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

Key Decisions

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

Information included in the Plan

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

How you can have your say

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

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THE FORWARD PLAN

Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also indicates why the decision has been classified as Key:

“**Community**” denotes that the decision is likely to have a significant effect on the community, i.e. on one or more wards.

“**Financial**” indicates that the decision is likely to involve significant expenditure and/or savings, i.e. above the threshold of £200,000.

“**Framework**” indicates that the decision is part of the Budget and Policy Framework. The Framework, which is set down in law, comprises the most important Key Decisions made by local authorities e.g. setting the Budget and Council Tax and agreeing the Community Strategy.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries
DHH = Director of Housing and Health
DLES = Director of Leisure and Environmental Services
DSS = Director of Social Services
DCS = Director of Corporate Strategy
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

MEETING DATES 2003/04

Executive
26 August 2003
9 September 2003
16 September 2003
Performance Monitoring
23 September 2003
7 October 2003
21 October 2003
28 October 2003
11 November 2003
18 November 2003
Performance Monitoring
25 November 2003
9 December 2003
16 December 2003
13 January 2004
20 January 2004
27 January 2004
10 February 2004
24 February 2004
Performance Monitoring

Executive (Cont.)
9 March 2004
16 March 2004
23 March 2004
30 March 2004
13 April 2004
27 April 2004
4 May 2004

Assembly
3 September 2003
1 October 2003
5 November 2003
3 December 2003
7 January 2004
4 February 2004
3 March 2004
7 April 2004
12 May (Annual Assembly) 2004

Decision taker/ Estimated date (Draft report deadline)	Subject Matter (relevant Chief Officer) Nature of Decision <i>Additional documents to be submitted</i>	Consultees	Consultation Process	Wards Affected by the Proposals
Executive: 26.8.03 (8.8.03)	<p>Axe Street Car Park Land Disposal and Planning Brief (DHH)</p> <p>Axe Street has been identified as Phase 2 of the Town Square development. This report seeks approval for disposal and agreement of the draft planning brief for consult.</p> <p>The Executive will be asked to agree:</p> <ul style="list-style-type: none"> • The disposal of the Axe Street car park to provide affordable housing as Phase 2 of the Town Square development. • The draft planning brief for public consultation • The consultation and environmental strategy <p><i>None.</i></p>	Local Residents Local Business Stat. Bodies GLA LDA	Letters, topics of the brief, meetings	Abbey; Gascoigne;

<p>Executive: 9.9.03 (22.8.03)</p>	<p>Restructuring Regeneration (DLES)</p> <p>The report will present the case to restructure the regeneration aspects of various groups into two new divisions, namely “Regeneration Implementation Division” and “Strategic Planning and Transport Division”.</p> <p><i>None.</i></p>	<p>Lead Member Regeneration Councillor Kallar; Staff; Laura Williams, Acting Head of Finance; John Tatam, Director of Corporate Strategy; and Trade Unions</p>	<p>Circulation of draft report.</p> <p>Circulation of draft report and subsequently will be consulted on the detail through the Sounding Board Procedure</p>	<p>Not Applicable</p>
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<p>Executive: 9.9.03</p>	<p>Draft Supplementary Guidance Note (SPG): River Roding Quayside Development Infrastructure Design Guide (DLES)</p> <p>The report asks Members to approve the Supplementary Planning Guidance (SPG) for consultation. The guide will give prospective developers locating by the river parameters to work to when designing a riverside walk as part of their scheme. The construction of a continuous riverside walk along the River Roding is an objective in the Unitary Development Plan (UDP). The guide aims to ensure continuity of design. It sets out the:</p> <ul style="list-style-type: none"> • Background to the guide, policy context and scope of the work • Context of regeneration of the Roding Valley • Implementation of the walk and associated developments • Management and maintenance • Visual analysis of the riverside • Design guidance for each character area • Quality standards for materials, planting, surfacing, signage lighting etc <p><i>None.</i></p>	<p>Local stakeholders including: members of the public using the riverside, local residents, local businesses, land owners,</p> <p>Statutory bodies and groups including: Greater London Authority, Thames Gateway Partnership, London Ecology Unit, Sustrans, London Cycling Campaign, The Access Group, Port of London Authority, Emergency Services, Transport for London Museum of London, Port of London Authority Environment Agency</p>	<p>Letters/Leaflets/Meetings</p>	<p>Abbey; Gascoigne;</p>
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<p>Executive: 9.9.03</p>	<p>Passenger Transport Service (DLES)</p> <p>The Executive will be asked to concur with the inter-departmental reorganisation and transfer of staff.</p> <p>This is a joint report between DEAL and DLES.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Social Services</p> <p>Education</p> <p>Workforce and Trade Unions</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p>Executive: 9.9.03</p>	<p>Five Year Term Contract for Water Systems Safety (DLES)</p> <p>The Executive will receive the report of tenders and be asked to approve the award to the recommended contractor the contract for the risk assessment and ongoing monitoring of water storage and distribution systems within schools and public buildings.</p> <p><i>None.</i></p>	<p>Ongoing consultation with user departments and schools.</p>	<p>Via publicity bulletins and direct discussions with user departments and school heads.</p>	<p>Not Applicable</p>

<p>Executive: 9.9.03</p>	<p>Extension of Term Contract for Maintenance of Catering Equipment (DLES)</p> <p>The Executive will be asked to approve the extension of the current three – year term contract by a further two years for the planned and reactive maintenance of kitchen equipment within schools and public buildings.</p> <p>Efficiently maintained catering equipment is key to the successful delivery of the Council's meals services within Schools and residential care establishments.</p> <p><i>None.</i></p>	<p>Ongoing consultation with user departments and schools.</p>	<p>Via direct discussions with user departments including the school meals service</p>	<p>Not Applicable</p>
<p>Executive: 9.9.03</p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal programme and the effect on the Capital Programme.</p> <p><i>None.</i></p>	<p><u>Internal</u> The Management Team</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 9.9.03</p>	<p>Barking Football Club Lease (DLES)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees.</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms.</p> <p><i>None.</i></p>	<p><u>Internal:</u> Democratic Services DLES – Property Services DLES – Finance</p>	<p>Internal</p>	<p>Mayesbrook</p>

<p>Executive: 9.9.03</p>	<p>Registered Social Landlord (RSL) preferred partner selection (DHH)</p> <p>The Executive will be asked to approve the extension of the panel of RSL preferred partners.</p> <p><i>None.</i></p>	<p><u>Internal:</u> TMT & Heads of Service</p> <p><u>External:</u> Consultation and selection process was carried out with RSLs and a selection of Council Members</p>	<p>Panel was set up</p>	<p>All Wards</p>
<p>Executive: 9.9.03</p>	<p>Draft School Organisation Plan : Community [Annual Item] (DEAL)</p> <p>This is an annual statutory plan which the LEA is required to submit to the DfES. The document sets out the LEA's plans for the provision of school places for the next 5 years. The final version of the Plan will be agreed by the Assembly in January 2004</p> <p><i>None.</i></p>	<p>Heads, Barking College, Dioceses, Learning and Skills Council; Chairs of Governors; Community; School Organisation Committee.</p> <p>Departmental management team and other relevant LEA officers.</p>	<p>Copy of the draft sent for comments; written requests for updates; statutory/ public notice newspaper and article in the Citizen.</p>	<p>All Wards</p>

<p>Executive: 9.9.03</p>	<p>Joint LCSG Contract for Supply of Protective Clothing (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Protective Clothing being a joint contract with other London Boroughs under the auspices of the London Contracts and Supplies Group. (LCSG is an accredited co-operative of procurement professionals from London Boroughs, Universities and similar bodies).</p> <p><i>None.</i></p>	<p>Participating Boroughs</p>	<p>Contract meetings.</p>	<p>Not Applicable</p>
<p>Executive: 9.9.03</p>	<p>Mayors, Members and Fleet Transport (DLES)</p> <p>The report outlines the service implications caused by the financial savings required to the Mayor's, Members and Fleet Transport service in 2004/05 as a result of the budgetary savings exercise agreed by the Assembly.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES Transport and Waste Manager. Acting Head of Finance (DLES)</p>	<p>Departmental Meetings</p>	<p>Not Applicable</p>

<p>Executive: 9.9.03</p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal programme and the effect on the Capital Programme.</p> <p><i>None.</i></p>	<p><u>Internal</u> The Management Team</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p>Executive: 9.9.03</p>	<p>The Malthouse (DEAL)</p> <p>The Executive will be asked to approve amendments to the current scheme.</p> <p><i>None.</i></p>	<p><u>Internal</u> DCS: Legal Regeneration</p> <p>DLES – Property Services.</p> <p>DEAL – Culture.</p>	<p>Meetings and the circulation of the draft report.</p>	<p>Gascoigne</p>
<p>Executive: 9.9.03</p>	<p>Revenues Staffing Review (DF)</p> <p>The Executive will be asked to approve the staffing restructure in Revenue Services.</p> <p>A growth item was put in the budget for staffing in the Revenue Service, this report will formalise the detail of that growth item.</p> <p><i>None.</i></p>	<p>The Management Teams, Heads of Service, Staff representatives and Unions</p>	<p>Through meetings</p>	<p>Not Applicable</p>

<p>Executive: 9.9.03</p>	<p>Maintenance and Supply of Portable Fire Appliances Term Contract (DLES)</p> <p>The Executive will be asked to accept a recommendation to award the contract to the proposed Contractor for the Maintenance of Portable Fire Appliances located in various premises throughout the Borough.</p> <p>This framework contract provides a twice a year service of all fire extinguishers hoses and blankets and supply of new products as required, for schools and public buildings as approved by local management.</p> <p><i>None.</i></p>	<p>Internal All Departments.</p> <p>External Schools management</p>	<p>Circulation of Draft Report</p>	<p>Not Applicable</p>
<p>Executive: 16.9.03 (29.8.03)</p>	<p>PERFORMANCE MONITORING 1st Quarter.</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u> Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not Applicable</p>

<p>Executive: 23.9.03 (5.9.03)</p>	<p>Climate Change Strategy : Community (DLES)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham.</p> <p><i>None.</i></p>	<p><u>Internal:</u></p> <p>Overall consultation on principle design and layouts.</p> <p>DHH - Health and Consumer Services</p> <p>DLES - Technical and Operational Services</p> <p>All other departments represented via the Environmental Sustainability Steering Group</p> <p><u>External:</u></p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy.</p>	<p>The strategy document sets out the framework for consultation within the local community, council departments and specialist interest groups.</p>	<p>All Wards</p>
<p>Executive: 23.9.03</p>	<p>Harts Lane - Estate Soil Survey (DHH)</p> <p>The Executive will be asked to decide on the future management of the Estate</p> <p><i>None.</i></p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Abbey</p>

<p>Executive: 23.9.03</p>	<p>Private Sector Housing Grants Strategy (DHH)</p> <p>The Executive will be asked to agree to the amendment of the Private Sector Housing Strategy with respect to the rules for paying various types of housing grants.</p> <p>The Private Sector Housing Strategy was approved by the Executive in April 2003 with a proviso for review in 6 months. The Council has allocated £600,000 for financial support to improve housing or to bring empty properties back into use. However, the take up of grants under the new system is nil. This means that the Council is facing a substantial underspend in its Capital Programme. This report seeks to reduce the underspend by making changes to the Private Sector Housing Strategy in advance of a bigger review.</p> <p><i>None.</i></p>	<p>Internal Only: Head of Housing Strategy Head of Finance, Housing and Health Department</p>		<p>All Wards</p>
<p>Executive: 23.9.03</p>	<p>Interim Report on Business Case for Customer First (DHH)</p> <p>The Executive will be asked to agree the strategy for Customer First and to consider the progress of the business case for Customer First.</p> <p><i>None.</i></p>	<p>Internal – The Management Team and relevant Heads of Service.</p> <p>External – Community Groups.</p>	<p>Community Forums and Community Housing Partnerships (CHPs). Possible Focus Groups.</p>	<p>Not Applicable</p>

<p>Executive: 23.9.03</p>	<p>New Contact Centre for the Council (DHH)</p> <p>The Executive will be asked to agree the setting up of a contact centre for all contacts to the Council.</p> <p><i>None.</i></p>	<p>Internal – The Management Team and Heads of Service.</p> <p>External – Community Groups.</p>	<p>Citizen, People matters, Community Forums, Community Housing Partnerships (CHPs)</p>	<p>Not Applicable</p>
<p>Executive: 23.9.03</p>	<p>Proposed New Fencing Standards (DLES)</p> <p>The Executive will be asked to agree the new fencing standards policy for the Borough and to consider a range of designs for fencing for various locations, and best practice to improve the environment of the Borough.</p> <p><i>None.</i></p>	<p>All Chief Officers.</p>	<p>Circulation of report.</p>	<p>All Wards</p>

<p>Executive: 23.9.03</p>	<p>Vision for Leisure : Community (DLES)</p> <p>The Executive will be asked to give initial consideration to the principles of the future of the Council's leisure services.</p> <p>The Executive will be asked to give initial consideration to the principles of the future of the Council's leisure services.</p> <p><i>Reports by McAlpine, Thorpe and Warriar (consultants employed by the Council to investigate the options) entitled - Future Funding of Barking and Dagenham Leisure Services</i></p> <p><i>Comparison of Long Term Costs of Renovating and Maintaining the Council's Indoor Leisure Centres Under Different Management and Funding Scenarios</i></p>	<p><u>Internal:</u></p> <p>DLES - Finance, Planning Services (Strategic)</p> <p>DHH - Director of Housing and Health.</p>	<p>Consultation on draft report</p>	<p>All Wards</p>
<p>Executive: 23.9.03</p>	<p>Tantony Green: Potential Partnership Arrangement with Marks Gate Local Agenda 21 (DLES)</p> <p>To seek consent to enter into a Partnership arrangement with Local Agenda 21 and the Countryside Agency in order to obtain grant aid under the Doorstep Green Scheme operated by the Countryside Agency for improvements to Tantony Green, Marks Gate.</p> <p><i>None.</i></p>	<p><u>Internal</u> LESD: Planning Finance Property Service</p> <p>Legal</p> <p><u>External</u> Local residents</p>	<p><u>Internal</u> Circulation of draft report</p> <p><u>External</u> Through the Neighbourhood Action Planning Process.</p>	<p>Chadwell Heath</p>

<p>Executive: 23.9.03</p>	<p>Land in Abbey Road - Relocation of the Canoe Club (DLES)</p> <p>To report back in accordance with Executive Minute 385, 8 April 2003.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES: Property Services Planning</p>	<p>Circulation of draft report</p>	<p>Gascoigne</p>
<p>Executive: 23.9.03</p>	<p>Alcohol Advisory Service (DLES)</p> <p>As required by Executive Minute 432, 29 April 2003, the Executive will be asked:</p> <ul style="list-style-type: none"> • To agree suitable alternative locations for the Alcohol Advisory Service. • To agree the reasons for future support of the service. <p><i>None.</i></p>	<p><u>Internal</u> LESD:</p> <p>Other Departments: Social Services Education</p>	<p><u>Internal</u> Circulation of Report</p>	<p>Not Applicable</p>

<p>Executive: 23.9.03</p>	<p>Environmental Sustainability in Barking Town Centre. (DCS)</p> <p>The strategy addresses the environmental aspects of the plans to re-develop Barking Town Centre. It sets a framework within which the redevelopment of the town centre over the next ten years can achieve better resource efficiency, greater use of renewable energy sources, a higher level of waste recycling, preservation of biodiversity and promote alternatives to car use, so as to help improve the quality of life for both residents and visitors to the town centre. It is intended to complement other documents relating to the Town Centre: the Barking Town Centre Framework Plan, the Public Realm and Movement Strategy and the Interim Planning Guidance.</p> <p><i>None.</i></p>	<p>At working level with relevant internal departments; the Barking Town Centre Strategy Group; the Management Team and Heads of Service.</p>	<p>Consultation with the community will be handled through the overall consultation strategy for the Barking Town Centre project.</p>	<p>Abbey; Gascoigne;</p>
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<p>Executive: 23.9.03</p>	<p>Barking Town Centre - London Road/North Street Planning Brief and development options : Community (DHH)</p> <p>The report asks Members to agree a development brief for the London Road/ North Street area. The brief highlights all the essential issues that need to be addressed in any redevelopment. It sets out:</p> <ul style="list-style-type: none"> • The relevant UDP policies and other policies applicable • design guidance to achieve a sustainable urban environment of high quality for Barking • appropriate land uses, design principles, future circulation patterns etc <p>The report also sets out a detailed consultation strategy for the involvement of the existing tenants in deciding development options for the site.</p> <p><i>None.</i></p>	<p>Local stakeholders including: local residents, local businesses, land owners potential investors</p> <p>Statutory bodies including: The Police GLA LDA EA</p>	<p>Letters/Leaflets/Meetings</p>	<p>Abbey</p>
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<p>Executive: 23.9.03</p>	<p>Barking Town Centre - Station Quarter Development Brief (DHH)</p> <p>The report asks Members to agree a development brief for the Barking Station area. The brief highlights all the essential issues that need to be addressed in any redevelopment. It sets out:</p> <ul style="list-style-type: none"> • The relevant UDP policies and other policies applicable • design guidance to achieve a sustainable urban environment of high quality for Barking • appropriate land uses, design principles, future circulation patterns etc <p>The report also sets out a detailed consultation strategy.</p> <p><i>None.</i></p>	<p>Local stakeholders including: members of the public using Barking Station, local residents, local businesses, land owners potential investors</p> <p>Statutory bodies including: The Police GLA LDA EA</p>	<p>Letters/Leaflets/Meetings</p>	<p>Abbey</p>
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<p>Assembly: 1.10.03 (16.9.03)</p>	<p>Petition: Lambourne Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to seek alternative traffic control methods to deal with the heavy traffic and noise resulting from the existing speed humps.</p> <p>To agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Eastbury Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Eastbury</p>
<p>Assembly: 1.10.03</p>	<p>Petition: Rippleside Cemetery Relocation of Rear Pedestrian Gate (DLES)</p> <p>The Petition is asking the Council to consider reopening a side access gate and provide alternative methods to reduce vandalism (e.g. CCTV).</p> <p>To agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Eastbury Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Eastbury</p>

<p>Assembly: 1.10.03</p>	<p>Petition: Lymington Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to seek alternative traffic control methods to deal with the heavy traffic and noise resulting from the existing speed humps.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Valence Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Valence</p>
<p>Assembly: 1.10.03</p>	<p>Petition: Ford Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider parking enforcement issues around Ford Road and the Village and William Bellamy Schools.</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member. Village and River Ward Councillors. Lead Petitioner.</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Village</p>

<p>Assembly: 1.10.03</p>	<p>Petition: Whalebone Lane South Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to consider a pedestrian crossing and alternative parking control methods in the Shopping Parade area</p> <p>The Assembly will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member Whalebone Ward Councillors Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution.)</p>	<p>Whalebone</p>
<p>Assembly: 1.10.03</p>	<p>Petition: Changes to the School Admissions Criteria (DEAL)</p> <p>The Petition questions some of the changes to the Admissions Criteria about linked schools which were agreed by the Executive earlier in the year, as well as comments on the consultation process that was undertaken.</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution.</p> <p><i>None.</i></p>	<p>Lead Member for Education Lead Petitioner</p>	<p>Meetings as required by Article 2 (paragraph 16) of the Council's Constitution.</p>	<p>Not Applicable</p>

<p>Executive: 7.10.03 (19.9.03)</p>	<p>Contract for Bought in Goods and Services (DHH)</p> <p>The Department has an approved list of placement agencies. It was agreed that this list would be reviewed 2 years after it commenced (June 2001). We have therefore undertaken a tendering process for agencies that have expressed an interest to be included on the approved list, and ask for the Executive to approve the agencies selected to be added to the approved list of placement agencies</p> <p>The Executive will be asked to approve the placement agencies selected to be added to the Departments approved list.</p> <p><i>None.</i></p>	<p>Not Applicable</p>	<p>Not applicable</p>	<p>Not Applicable</p>
<p>Executive: 7.10.03</p>	<p>Estate Management and Parade Analysis (DLES)</p> <p>Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 Re: Report on Petition Arising from User Clause Dispute - Stansgate Road Dagenham</p> <p>The Executive will be asked to approve a change in policy for letting of the Council's shops and other commercial properties.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES - Finance</p> <p>DHH</p>	<p>Circulation of draft report.</p>	<p>All Wards</p>

<p>Executive: 7.10.03</p>	<p>People Matter: Annual Report on Development and Training (DCS)</p> <p>The Executive will be asked to decide about future plans for Development and Training.</p> <p><i>None.</i></p>	<p>Departmental Management Teams Heads of Human Resources Unions</p>	<p>Through meetings.</p>	<p>Not Applicable</p>
<p>Executive: 7.10.03</p>	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>Report reviewing changes in charges in accordance with Executive minute 329, 11 March 2003.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>

<p>Executive: 21.10.03 (3.10.03)</p>	<p>Economic Growth Strategy (DCS)</p> <p>The document sets out a strategy for business-led, economic growth in Barking and Dagenham, so that local people can benefit from the new opportunities that will be opened up by the Government's and London Mayor's plans for East London and the Thames Gateway. It covers the Council's role in:</p> <ul style="list-style-type: none"> • leading and coordinating economic growth activities in Barking and Dagenham and representing the borough's interests to regional bodies and Government; • helping build the right environment in the borough for business to invest (transport; ICT; environmental improvements); • helping businesses to start up and to grow; • kick-starting growth in key sectors such as social enterprise and creative industries; • ensuring local people have the skills needed to compete for jobs; and • using the Council's power as a major employer and procurer of services to support economic growth in Barking and Dagenham. <p><i>None.</i></p>	<p>Relevant departments of the department at working level; the Management Team and Heads of Service. External partners including LDA, Business Link, London Riverside Ltd and representatives of the local business community.</p>	<p>The draft will be circulated for comment within the council and to external partners. It will be further developed at a half-day workshop for internal council departments and external partners.</p>	<p>Not Applicable</p>
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<p>Executive: 21.10.03</p>	<p>Provision of Early Intervention Facility at Markyate Road Dagenham. (DEAL)</p> <p>The Executive will be asked to approve the awarding of a contract to provide this facility.</p> <p>The project will convert a former Housing Maintenance Depot into a multi-purpose base for the Early Intervention Service similar to the existing base at Stamford Road. The Early Intervention Unit assists children aged 4-6 to overcome significant emotional/behavioural difficulties to succeed in mainstream schooling.</p> <p><i>None.</i></p>	<p>Internal: DEAL Departmental Management Team; Head of Procurement; Head of Asset Management.</p>		<p>Not Applicable</p>
<p>Executive: 28.10.03 (10.10.03)</p>	<p>The Provision of Underground Refuse Bins For Council Estates (DHH)</p> <p>The Executive will be asked to consider the inadequacies in the current refuse collection arrangements for flats and recommends an innovative way forward. This involves the provision of underground refuse chambers with a discreet exposed chute.</p> <p><i>None.</i></p>	<p>Tenants and Leaseholders and External Consultant.</p>	<p>Through correspondence, Tenants Association meetings and the Community Housing Partnerships.</p>	<p>All Wards</p>

<p>Executive: 28.10.03</p>	<p>Vision for Leisure : Community (DLES)</p> <p>The Executive will be asked to give initial consideration to the principles of the future of the Council's leisure services.</p> <p>The Executive will be asked to consider the business case, Capital implications and long-term management options for the Leisure Centres.</p> <p><i>Reports by McAlpine, Thorpe and Warriar (consultants employed by the Council to investigate the options) entitled – Future Funding of Barking and Dagenham Leisure Services</i></p> <p><i>Comparison of Long Term Costs of Renovating and Maintaining the Council's Indoor Leisure Centres Under Different Management and Funding Scenarios</i></p>	<p><u>Internal:</u></p> <p>DLES – Finance, Planning Services (Strategic)</p> <p>DHH – Director of Housing and Health.</p>	<p>Consultation on draft report</p>	<p>All Wards</p>
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<p>Executive: 11.11.03 (24.10.03)</p>	<p>Social Services Inspection Report – Older Persons : Community (DSS)</p> <p>The Executive will be asked to approve the recommendations contained within the report based on the outcome of the Inspection process.</p> <p>The Social Services Inspectorate will be inspecting Older People’s Services in Barking & Dagenham during end of September 2003/ beginning October 2003 (2 week period). The report will contain feedback from the Inspection plus any recommendations for the future of the service.</p> <p><i>None.</i></p>	<p>Not for consultation</p>	<p>Not applicable</p>	<p>All Wards</p>
<p>Executive: 18.11.03 (31.10.03)</p>	<p>PERFORMANCE MONITORING: 2nd Quarter.</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p>Capital Programme Management (DLES)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u> Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not Applicable</p>

Executive: 25.11.03 (7/11/03)	Town Show and Event Funding (DLES) To report back in accordance with the Executive's instructions. <i>None.</i>	<u>Internal:</u> Head of Corporate Finance Head of Corporate Communications DLES - Head of Finance DEAL - Head of Arts	<u>Internal</u> Consultation on draft report	Not Applicable
Executive: 9.12.03 (21.11.03)	Supply of Cleaning Materials - Extension of Existing Contract (DLES) The Executive will be asked to take up the option, in the original contract, to extend the contract for a further 12 months. <i>None.</i>	<u>Internal</u> Finance – DLES	Circulation of Draft Report	Not Applicable
Executive: 9.12.03	Fees and Charges: Review of On/Off Street Parking Charges (DLES) The Executive will receive a report reviewing changes in the charges. <i>None.</i>	<u>Internal</u> DLES Finance	Circulation of Draft Report	All Wards

<p>Assembly: 7.1.04 (16.12.03)</p>	<p>School Organisation Plan : Community <i>[Annual Item]</i> (DEAL)</p> <p>This is an annual statutory plan which the LEA is required to submit to the DfES. The document sets out the LEA's plans for the provision of school places for the next 5 years The Assembly will be asked to approve the Plan <i>None.</i></p>	<p>Heads, Barking College, Dioceses, Learning and Skills Council; Chairs of Governors; Community; School Organisation Committee</p>	<p>Circulated to stakeholders</p> <p>Draft Plan available for public consultation on the Internet</p> <p>Notice in the Citizen</p>	<p>All Wards</p>
<p>Executive: 13.1.04 (23.12.03)</p>	<p>Supply of Refuse Sacks and Plastic Bags (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Refuse Sacks and Plastic Bags (subject to a decision regarding the future of supplying residents with refuse sacks or bins).</p> <p>Plastic sacks for issue to residents for disposal of rubbish and a different type for use within public buildings and schools for daily rubbish disposal. All materials to be purchased for stock in Central Stores on a framework agreement as required.</p> <p><i>None.</i></p>	<p>Consultation will be through Waste Section with appropriate stakeholders</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>

<p>Executive: 13.1.04</p>	<p>Joint LCSG Contract for Supply of Copier Paper (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Copier Paper.</p> <p>This is a joint contract operated by the London Contracts & Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking & Dagenham.</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required.</p> <p><i>None.</i></p>	<p>Other participating boroughs</p>	<p>Contract Meetings</p>	<p>Not Applicable</p>
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<p>Executive: 10.2.04 (23.01.04)</p>	<p>Fees and Charges: Collection of Trade and Other Waste, Emptying of Cesspools, Vehicle Crossings and MOT's (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u> DLES Finance</p>	<p>Circulation of Draft Report</p>	<p>All Wards</p>
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Executive: 10.2.04	<p>Fees and Charges: Barking Town Centre Market Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Stakeholders</p> <p>Circulation of Draft Report</p>	Abbey
Executive: 10.2.04	<p>Fees and Charges: Leisure and Amenities (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u>;</p> <p>DLES Finance</p> <p><u>External</u>:</p> <p>Stakeholders</p>	<p><u>Internal</u>:</p> <p>Circulation of Draft Report</p> <p><u>External</u>:</p> <p>Meetings with stakeholders, Leisure Centre Service Providers and appropriate clubs on licence conditions</p>	All Wards
Executive: 10.2.04	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	All Wards
Executive: 10.2.04	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges.</p> <p><i>None.</i></p>	<p><u>Internal</u></p> <p>DLES Finance</p>	<p>Circulation of Draft Report</p>	All Wards

<p>Executive: 24.2.04 (6.2.04)</p>	<p>PERFORMANCE MONITORING 3rd quarter and end of year projections</p> <p>Performance Monitoring (DCS)</p> <p>Budget Monitoring (DF)</p> <p>Capital Programme Management (DLES)</p> <p><i>Performance Monitoring Graphs</i></p>	<p><u>Internal:</u> Departments</p> <p>Performance Monitoring Contact Officers</p>	<p>Performance Monitoring process</p>	<p>Not Applicable</p>
<p>Executive: 13.4.04 (26.3.03)</p>	<p>Extension of Joint LCSG Contract for Computer Consumables 2002/2004 (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier/suppliers for the Supply of Computer Consumables which is operated as a joint contract with the London Contracts & Supplies Group, lead by LB Ealing.</p> <p><i>None.</i></p>	<p><u>External</u> Participating London Boroughs</p>	<p>Contract Meetings with the participating London Boroughs</p>	<p>Not Applicable</p>

APPENDIX A

MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (*) are also Members of the Executive.

Councillor Alexander*
Councillor Ms Baker
Councillor Barns
Councillor Best
Councillor Mrs Blake
Councillor Mrs Bradley
Councillor Bramley*
Councillor Mrs Bruce
Councillor Clark
Councillor H. Collins
Councillor L. Collins
Councillor Mrs Conyard
Councillor Cook
Councillor Cooper
Councillor Mrs Cooper
Councillor Mrs Cridland
Councillor Curtis
Councillor Dale
Councillor Davis
Councillor Denyer
Councillor Fairbrass*
Councillor Fani
Councillor Felton
Councillor Mrs Flint
Councillor Geddes*
Councillor Gibbs

Councillor Huggins
Councillor Mrs Hunt
Councillor Jamu
Councillor Jeyes
Councillor Jones
Councillor Justice
Councillor Kallar*
Councillor Little
Councillor McCarthy
Councillor McKenzie*
Councillor Miles
Councillor O'Brien
Councillor Osborn*
Councillor Mrs Osborn
Councillor Parkin
Councillor Porter*
Councillor Mrs Rawlinson
Councillor Mrs Rush
Councillor Smith*
Councillor Thomas
Councillor Mrs Twomey
Councillor Wade*
Councillor Wainwright
Councillor Waker
Councillor Mrs West